

OPIRG McMaster - Annual General Meeting – Agenda

Date: Thursday, April 14, 2022 Time: 7:00 pm Location: Online

Facilitator: Henry Challen Minute Taker: Andrea Chang Time-Keeper: Saud Haseeb
Mood Minder: Inaam Chatta Chief Returning Officer: Sarun Balaranjan

1. Land Acknowledgement (5 minutes)

2. Approve Agenda (2 minutes)

Sarun motioned, Andrea seconded, voted to approve

3. Approve Minutes of the last AGM, Thursday, May 13, 2021 (2 minutes)

Sarun motioned, Maia seconded, voted to approve

4. Introduction of outgoing Board Members and Volunteer Leads: Sarun Balaranjan, Justine Becker, Henry Challen, Andrea Chang, Vikita Mehta, Faris Mecklai, Sydney Potts (10 minutes)

5. Introduction of nominees for Board of Directors: Rathoosha Balaranjan, Inaam Chatta, Bohmee Kim, Imogen Walks Kowalchuk, Saud Haseeb, Ekta Mishra, Kazza Topp-Nguyen, Alina Maria Pace, Maia Poon, Fiona Sharpe, Albert Yong Qi Wang (18 minutes)

6. Motion to acclaim nominees to the OPIRG Board of Directors minutes (2 minutes)

Sarun has motioned, Inaam has seconded, and with a clear majority this motion passes

7. Appointment of President, Secretary, Treasurer (note that the treasurer needs to be available to go to PACE Credit Union in Hamilton to become a signor and to be available over the summer to sign cheques) (10 minutes)

Inaam has motioned to run for President, Sarun has seconded his motion. This motion has passed.

Kazza has motioned to run for Treasurer, Sarun has seconded his motion. This has passed.

Maia has motioned to run for Secretary, Ekta has seconded this motion. This has passed.

8. Presentation of Audited Statement, year ending Aug. 31, 2021 and motion to approve Audited Statement year ending Aug. 31, 2021 – Treasurer Henry Challen (5 minutes)

Andrea motioned, Maia has seconded. This has passed.

9. Motion to approve auditor, Jonathan Kooiman of DBK Accounting/Audit/Tax to prepare the audit for the financial year ending August 31, 2022 – Treasurer Henry Challen (2 minutes)

Inaam will motion, Henry has seconded. This has passed.

10. Presentation of Budget for September 1, 2022 – August 31, 2023 and motion to approve budget for 2022-23 – Treasurer Henry Challen (10 minutes)

Henry motions to approve, Bohmee has seconded. This has passed.

11. Board Report: State of the Organization – President Sarun Balaranjan (15 minutes)

- Established stronger relationship with the MSU AVP Finance

- Expanded team to Volunteer Executives
- Started planning in the summer
- COVID-19 pandemic/mixed year – difficulty planning events
- Continued Board/PIP training
- Hired new staff
- Various events throughout the year
- Book clubs
- Donated to community partners
- Volunteer appreciation event
- Built community partnerships – and associated policies
- Going forward
 - Defining board roles
 - Resource room revitalization
 - Graphics and branding changes
 - Sub-committees
 - Volunteer specifics

12. Board Portfolio Reports:

Henry: Treasurer

- Present budget to board and external
- Work with Shelley to make sure finances in order
- Ability for budget to be flexible
- MSU presentation
- Keeping documents in date

Andrea: outreach

- Coordinating and organizing new volunteer exec
- Weekly meetings
- Advertising for new leads sooner
- Outreach tabling events on campus

Vikita: resource centre coordinator

- Inventory of books: donating a lot of them
- List of items to purchase: whiteboards, HEPA filter, MacBook
- New books for community organizing

Saud: policies and procedures

- Many policies were outdated, formatting updated
- PIPs and Partnership new policies
- Draft of new agenda and minutes policy set up for next board as well
- Helps new board ease into role, ensures continuity, obligations are being fulfilled

Inaam: Public Interest Projects, resource centre, speaker series

- PIPs having access to funding, first line of support
- 6 returning PIPs, 2 new PIPs

- 1 speaker series event
- 2 events coming up over the summer!

Aislyn: Video Coordinator

- 3 videos
- 4 interviews with community members about municipal election
- Collaboration with speaker series
- Easier to contact people earlier

Alina: Archives

- Getting everything scanned and uploaded, digitized
- Eliminating as many physical copies in space

Bohmee: community garden

- Started last fall
- Donated to located community fridge

13. Public Interest Project Reports: Divest Mac, Free Store McMaster, McMaster Stands with Hong Kong, Meals with Purpose, Share a Story: Literacy Program, Turtles of Cootes, Students for Labour Rights (20 minutes)

Vikita: Disable the Difference

- PIP → partnership
- Larger budget: creating honorariums for podcast guests, care packages for buddies

Inaam: free store

- Pandemic prevented events
- Focused on social media presence
- Team of 4 → 12
- Hosted clothing drive, going to YMCA and Good Shepherd

Arwa: literacy

- Could accommodate a lot more students – 31 students
- 129 books bought
- Planning next term, establishing more student engagement
- 15 student volunteers

McMaster Stands with HK

- Making posts of censorship of speech
- Movie night about Hong Kong political situation
- Letter writing campaign

Meals with Purpose

- Gift cards to Hamilton farmer's market
- Equipment and food drop offs for YWCA
- Giveaways

14. Constitutional Amendments for Approval: Randy Kay (see appendix 1)

Sarun has motioned, Inaam has seconded. Passes.

15. Date for Meeting of Old and New Boards: (2 minutes) Employer training dates to be discussed at this meeting.

Sunday May 22 5:00-6:30 PM (online)

16. Other Business/Announcements (5 minutes)

A few students from CityLAB asked OPIRG to be the anchoring non-profit in applying for a grant where they are installing art to bring together Corktown community. They recently got approved! → carryover funding for grants should be explored more next year, also to pull in interested people to community engagement!

17. Game of OPIRG Trivia Kahoots with prizes (5 minutes) – Randy Kay

18. Closing of 2022 Annual General Meeting

Appendix 1 OPIRG McMaster Constitutional Changes approved at the Oct. 16, 2021 Prov. PIRG AGM

4.4 Directors may receive, at the discretion of the Board, up to four consecutive months leave of absence from the Board. A Director may not receive leave for consecutive terms, and may not receive more than one leave in a one year term, or three leaves in a two year term. The Board may appoint interim Directors in order to fill vacancies made by Director's leaves.

Proposed Change

Remove "or three leaves in a two year term."

8.2 At the first election of Directors, nine Directors shall be elected of whom, one half will serve for a one year term or until their successors shall have been duly elected and qualified. The remaining half Directors elected will serve for a two year term, or until their successors shall have been duly elected or qualified. Those Directors serving for a one year term shall be selected at random by a Chairperson of the Annual Meeting of the members following the election, or by a method to be agreed upon by the Directors.

Proposed Change

Rename article 8.2 to 11.3 so that it falls within the founding meeting section; the reason being that it makes it much more apparent that procedures outlined are strictly referring to the inaugural board. All subsequent board of directors will serve one year terms and must seek re-election if they wish to continue on the board.

8.3 With the exception of 8.2, each Director shall be elected to hold office for one year after he or she shall have been elected, or until his or her successor shall have been duly elected.

Proposed Change

Remove “with the exception of 8.2” since 8.2 is to become 11.3 and renumber the articles in Article 8: Election of the Board of Directors accordingly with 8.3 now becoming 8.2