

## **OPIRG McMaster - Annual General Meeting – Agenda**

**Date:** Tuesday, May 26, 2020    **Time:** 5:00 pm    **Room:** On-line AGM due to COVID-19

**Facilitator:** Mateo Orrantia

**Minute Taker:** Parnika Godkhindi

**Chief Returning Officer:** Tanya

**Attendees:** Mateo Orrantia, Abigail Shane Laulman, Shelley Porteous, Clare Fiala, Elias Larrazabal, Elise Wan, Gabriella Christopher, Kartik Sharma, Nicole Strader, Parnika Godkhindi, Randy Kay, Ryan Tse, Sarun Balaranjan, Sharang Sharma, Sydney Potts, Vikita Mehta

1. Land Acknowledgement
2. Approve Agenda
  - Nicole motioned to approve, Sarun seconded
  - Consensus reached without blocks or stand asides
3. Approve Minutes of the last AGM, Tuesday, April 9, 2019
  - Nicole motioned to approve, Ryan seconded
  - Consensus reached without blocks or stand asides
4. Introduction of outgoing Board Members (Farzana Begum, Tanya Brkic, Megan Cheng, Mateo Orrantia, Ryan Tse)
5. Special resolution to expand the Board of Directors from nine members to ten members for the 2020-21 year.
  - Sarun motions to approve, Nicole seconded, special resolution passes
5. Introduction of nominees for Board of Directors (Sarun Balaranjan, Justine Becker, Parnika Godkhindi, Elias Larrazabal, Vikita Mehta, Sydney Potts, Kartik Sharma, Sharang Sharma, Nicole Strader, Elise Wan)
6. Motion to acclaim nominees to the OPIRG Board of Directors
  - Ryan motions to approve, Sydney seconded
  - Consensus reached without blocks or stand asides
7. Board Report: State of the Organization
  - Abigail left meeting
  - Started year with complete staff layoffs in anticipation of the Student Choice Initiative
  - Opt-out rates were lower than anticipated, and so we were able to hire back one staff member
  - Sent to referendum by SRA for “not being financially transparent” enough
  - Campaigned fiercely, found ally organizations on campus
  - Have built up lots of momentum, started new PIPs
  - Now, COVID-19 poses a new challenge
  - New AVP Finance looks very supportive of OPIRG and wants to work cooperatively with us
  - Can really focus on delivering our mandate next year

8. Presentation of Audited Statement, 2018/19 and motion to approve Audited Statement 2018/19 - Treasurer
  - Audited statements have not yet been completed, as auditor is backlogged with lots of work
  - Hence, audited statements cannot be presented at AGM
  - New Board will post audited statements online as soon as they are prepared
9. Motion to investigate costs of having local auditor, Jonathan Kooiman of DBK Accounting/Audit/Tax prepare the audit for the financial year ending August, 2020 - Treasurer
  - We lost our prior accountant of 25 years (Hopkins) - required hard copy of all documents
  - Shelley found new accountant, has helped to set up accounting through QuickBooks
  - Has recommended local auditor who also uses QuickBooks
  - Nicole motions to approve, Parnika seconds
10. Presentation of Budget for September 1, 2020 – August 31, 2021 for approval – Treasurer
  - Important to be proactive in reaching out to other organizations to see how much they predict their finances might be affected due to COVID-19 moving operations online
  - Must be proactive in updating budget as soon as we learn more information
  - Updated budget must reflect online Fall semester - reduction in office and advertising expenses, along with reduced revenue
  - Nicole motions to approve budget, Ryan seconds
11. Board Training and Consensus Decision Making workshop dates to be set. Board previously agreed to Board Training by Michael Borrelli and Consensus Decision Making training by Baghael Kaur.
  - Nicole motions to hold Board Training on June 15th, from 5 to 6:30 pm, Elias seconds
  - Parnika motions to hold Consensus Decision Making on June 7th, from 2 to 3:30 pm, Elias seconds
12. Appointment of President, Treasurer, Secretary (note that the treasurer needs to be available to go to PACE Credit Union to become a signor and needs to be available to sign cheques over the summer)
  - Nicole motions to nominate Parnika as president, Sarun seconds
  - Elias nominates himself as president, Nicole seconds
  - Nicole motions to hold vote during AGM, Kartik seconds
  - Parnika motions to host online vote via private message to Mateo, Sarun seconds
  - Parnika appointed as President for 2019-2020
  - Vikita nominates herself as treasurer, Sharang seconds
  - Vikita appointed as Treasurer
  - Sarun nominates himself as Secretary, Nicole seconds
  - Sarun appointed as Secretary
13. Meeting of Old and New Boards to be set
  - Mateo motions to host meeting on Wednesday, June 3 from 7 to 9 PM, Nicole seconds

14. Summer Board Expectations

- Nicole motions to table this until after Meeting of Old and New Boards, Ryan and Mateo second
- Randy suggests that the Board post updated Constitution to the OPIRG website, as well as add President information from the Constitution to the website

15. Public Interest Project Reports

- Randy suggests that MacDivest publish updates on their research to the OPIRG Website blog

16. Other Business/Announcements

- Cinema Politica monthly events are on the horizon
- Community Garden - the university is looking into giving us space for a native species garden

17. Closing of 2020 Annual General Meeting

- Nicole motions to close meeting, Parnika seconds