Resource Center 2018

Background Info

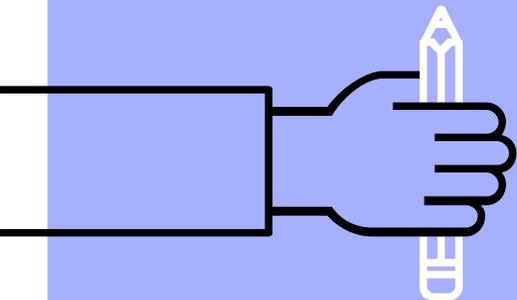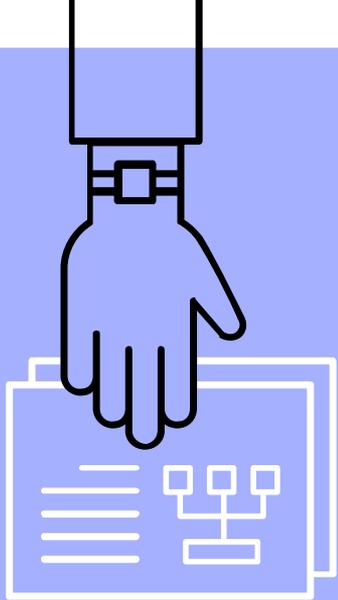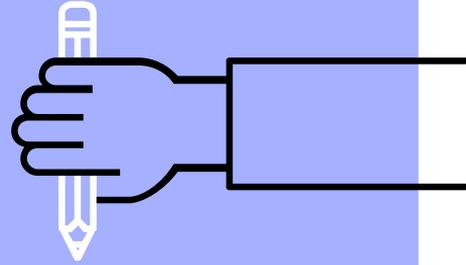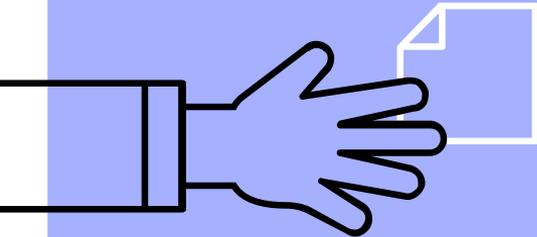Before we begin, let's talk about how the resource center is currently being used.
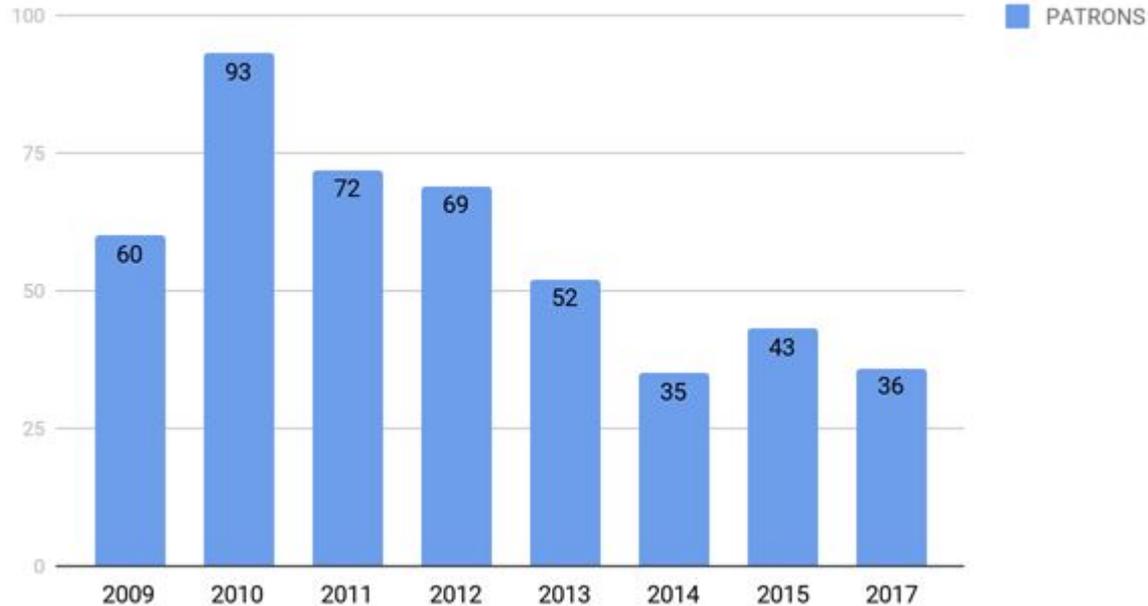
1.
The Library

Declining Use in Patronage

## Patron use by year

Previous Work on The Library

Some time was set aside in December 2016 to help thin the libraries collection. Books were removed based on the following criteria:
- More than one copy
- Better information found online
- Not inline with OPIRG values
- Outdated
- Damaged beyond repair

With 8 volunteers and over 2 hours, almost 2 full book cases were found to have met this criteria. The books selected based on this criteria were still left in the library. I'm mentioning this now because it does shed some light on the current state of the library as well as shows that thinning the library collection is a fairly manageable task.
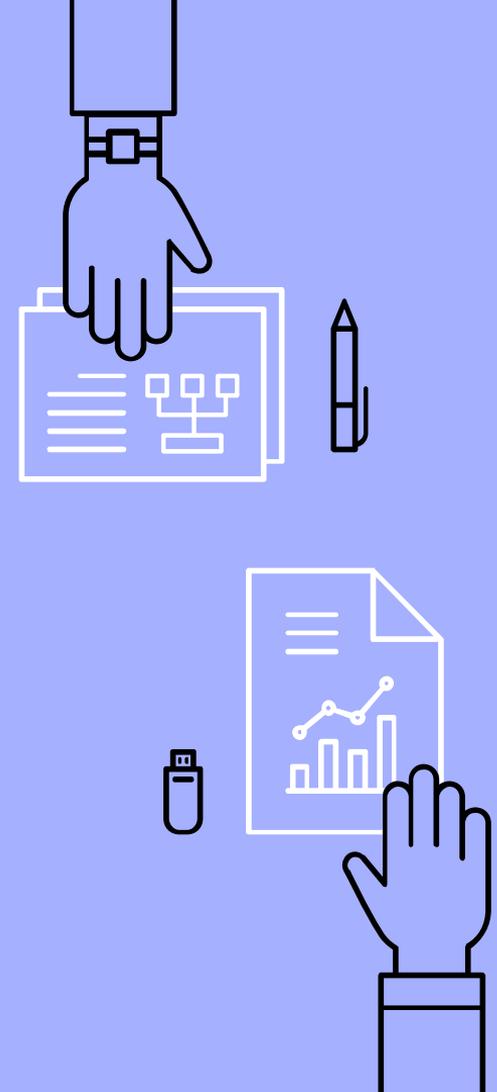
2.
Other
Resources
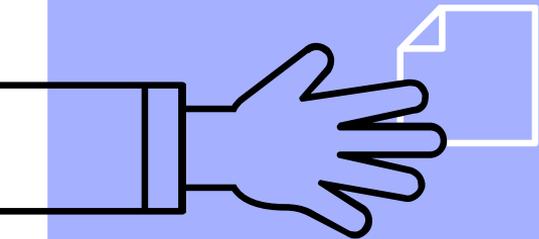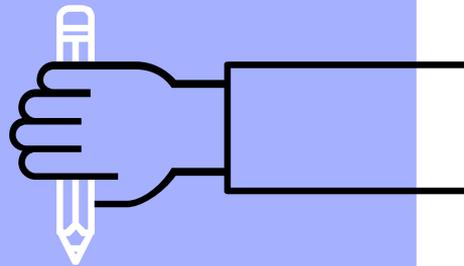
Current Resources Offered at the Center

▷ iMac Computer (w/Adobe Creative Suite) and Windows Desktop
▷ Scanner-Photocopier
▷ Whiteboard
▷ A Meeting Space
▷ Projector
▷ Button Maker
▷ Easel, Kraft Paper and Temporary Storage

# 3. Strategic Plan for the OPIRG Resource Center

The Library

- Get a group of volunteers together to help thin the library collection again
- Books that we don't need/want can be donated to the following libraries:
    - QSCC, WGEN, Mills, Thode, Innis, and the Hamilton Public System
- Place a 4'x8' whiteboard in the spot where the shelves used to be. Provided by Randy. No extra cost.
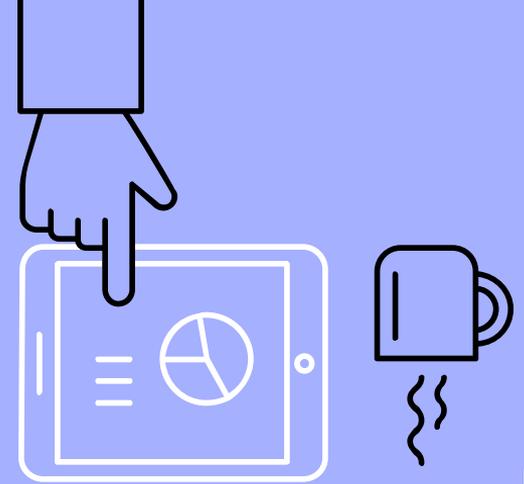
Criteria by Which Books Will be Removed

- More than one copy
- Better information found online
- Not inline with OPIRG values
- Outdated
- Damaged beyond repair
- Books that are already available on campus libraries
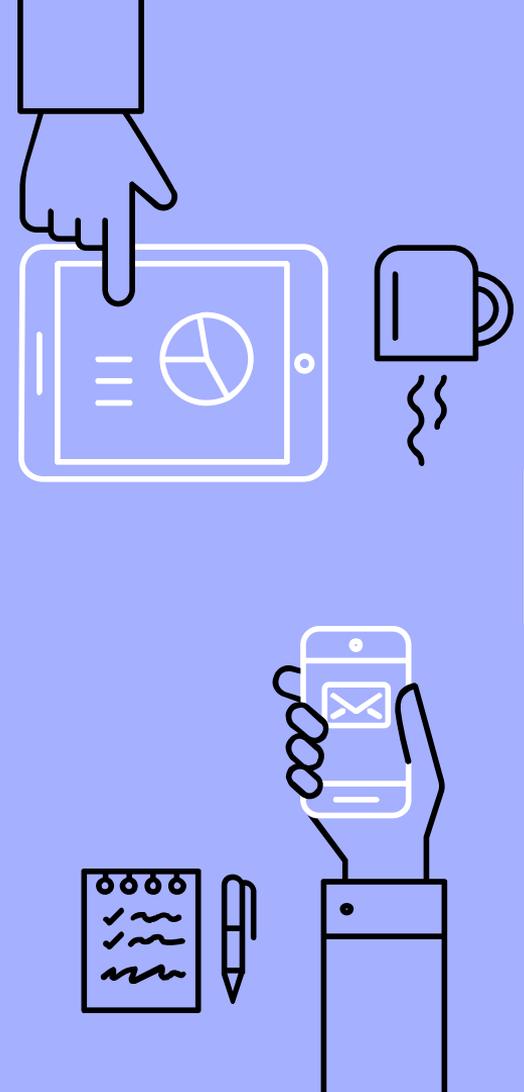
What the Board Needs to Approve

- Thinning of the library (3-4 bookshelves) based on criteria mentioned on slide 13

- Placement of a whiteboard where shelves used to be
- Look into removing VHS tapes
- Holding a volunteer near the end of October to thin out library collection
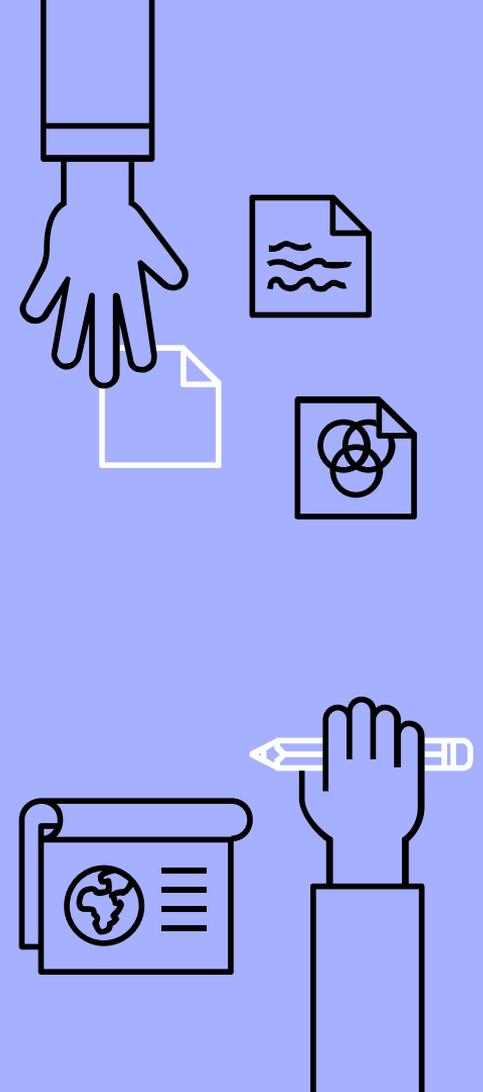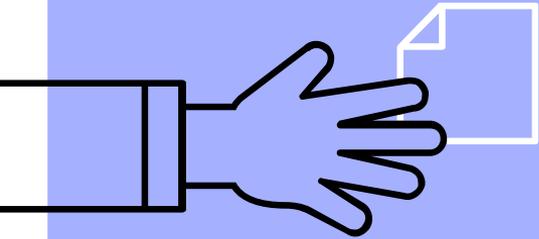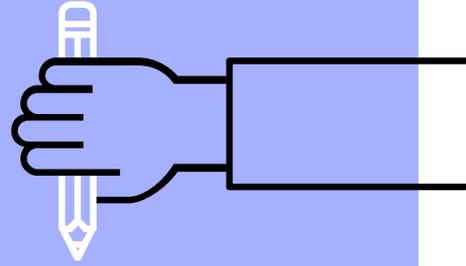
Why is this Important for the Library?

- Creates a space that working groups will want to collaborate in
- Creates a stronger connection between working group members and OPIRG if they are using the OPIRG Resource Center
- Whiteboard is a tool that can be utilised by working groups and makes the space feel more like a meeting and collaborative spot
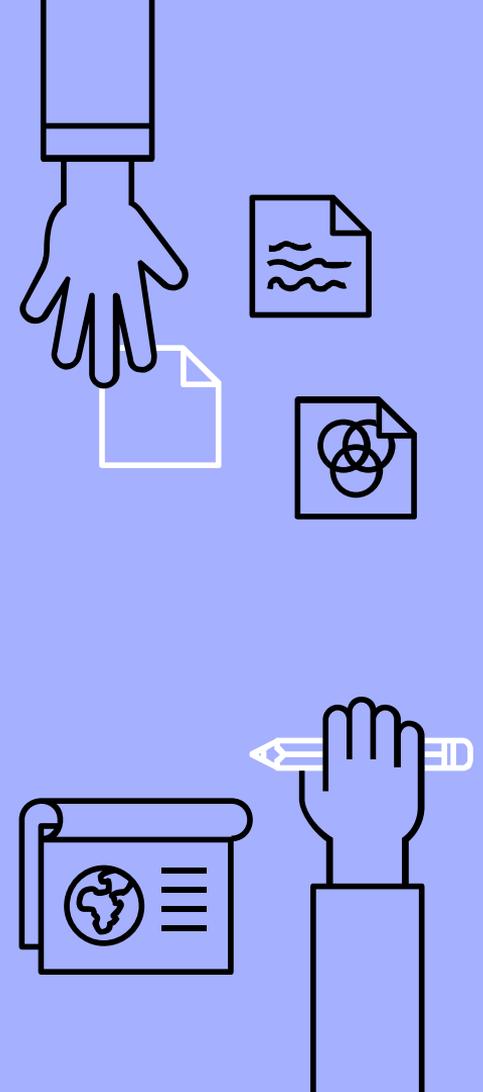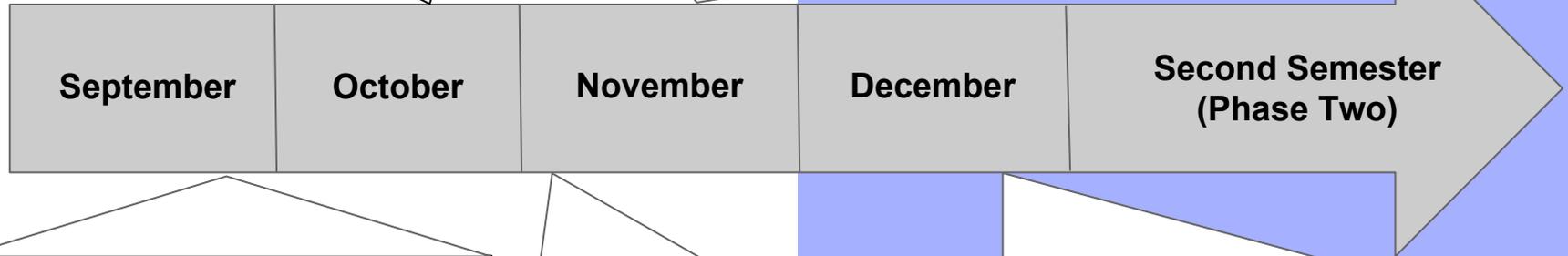
4. Timeline

- Thin library collection end of October (2 sessions)

- Analyse Surveys
- Brainstorm for Phase 2
- Figure out budget for second phase
- Get Phase 2 approved for Second Semester
- Begin to email Archivist (A Part of Phase 2)

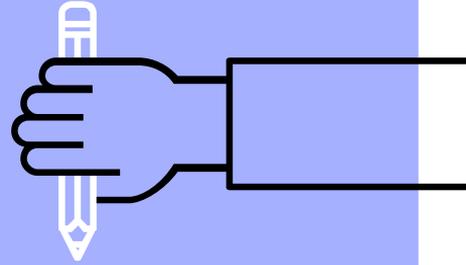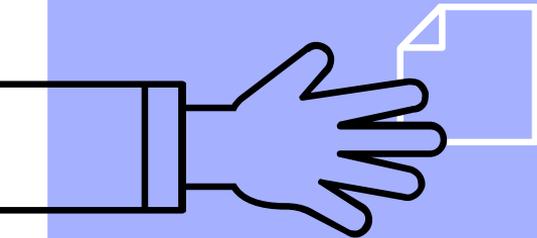| September	October	November	December	Second Semester (Phase Two)

- Set up a date for volunteers to come into the library
- Survey members

- Install Whiteboard
- Survey current working groups

- Draft up storage guidelines to be approved by the board at a later date (Phase 2)

5. Phase Two

The Shelving Units

- Takes up a TON of space
- A lot of this space seems to store unnecessary things
- I want to get rid of part of the shelving to open the space up
- My goal is to get rid of all the shelving to the left of the green line and possibly to the yellow line if possible
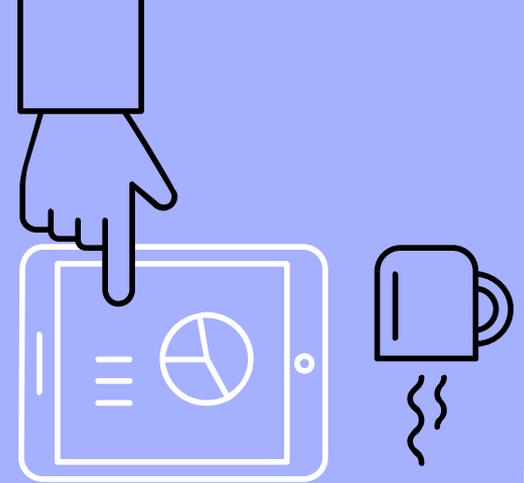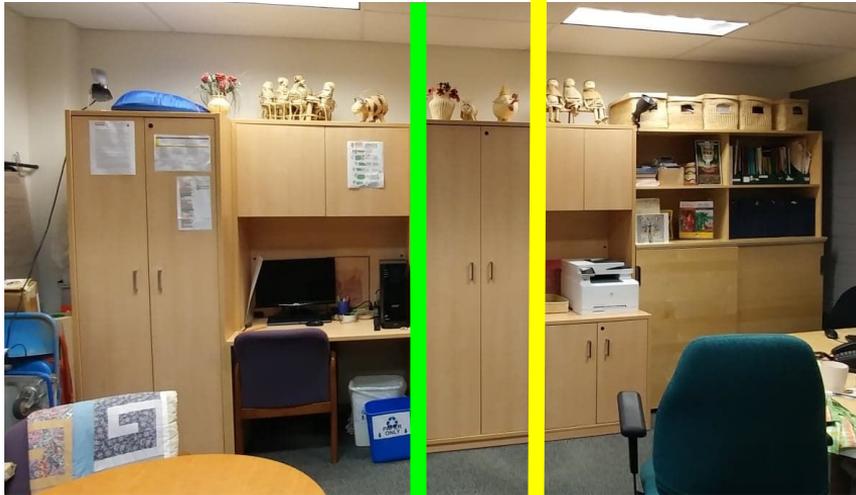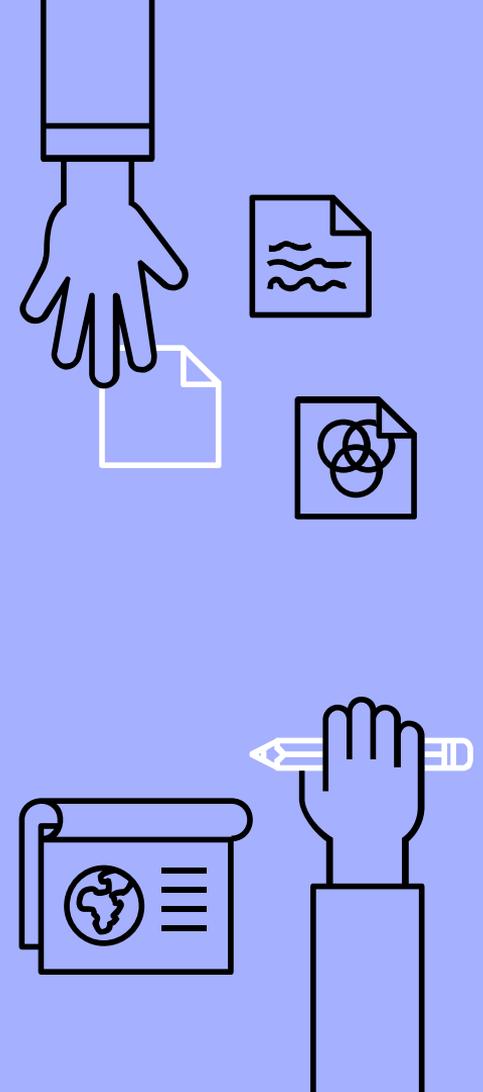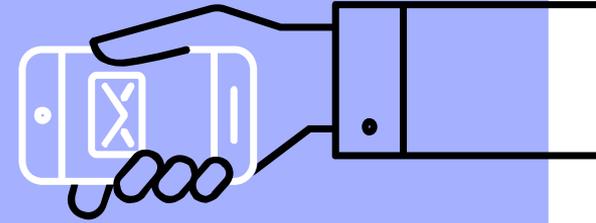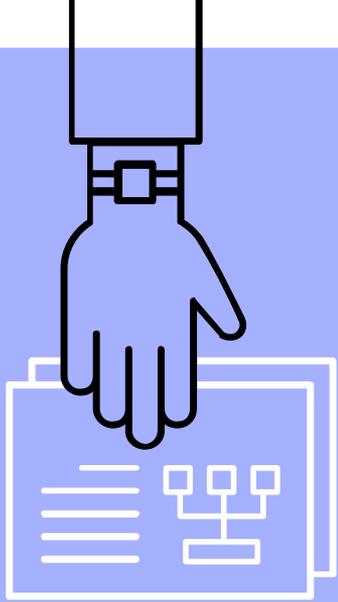
The Plan for Shelving Units

- Ask MISCA to move some of their things into a different storage space
- Create a guideline for how much storage space future working groups can take up
- Sell shelving units we don't need anymore
- Sell Desktop computer
- Thin collection of paperwork
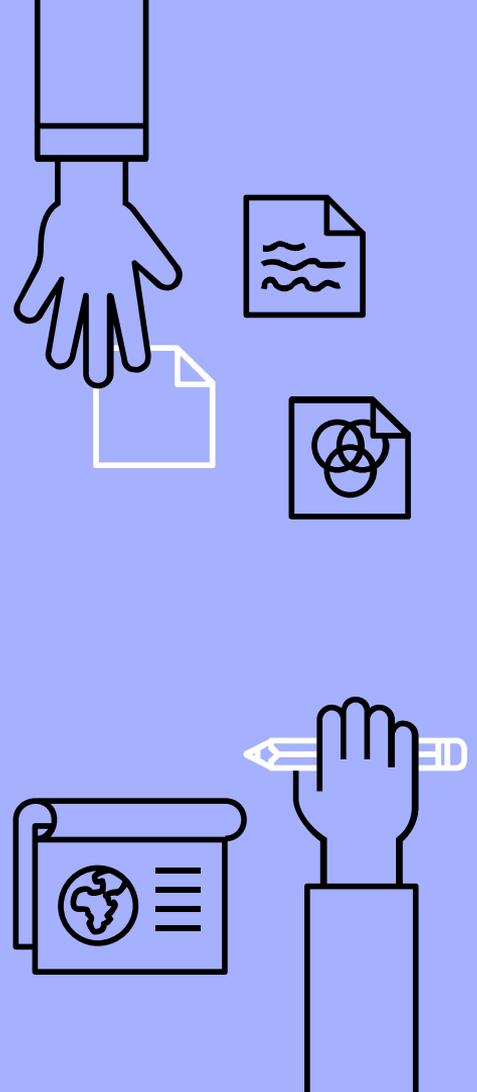
What the Board Needs to Approve

- Asking MISCA to find a different storage space
- Creation of a document that limits the storage space of working groups (final document will be approved by board once it is completed)
- Selling* vast majority of shelving units in favour of a more open resource center
- Selling* desktop computer
- Digitizing/archiving hard copies of paperwork (likely having volunteers in the office one day to help sort through things)

The End!